

**Minutes of the Parks & Leisure Committee Meeting
Of Tuesday 14 July 2020 held at 6.00pm
Via Zoom video conference**

Present: Brian Gardner (Chair), Paula Lowe, Tracy Buckley

In Attendance: Anne Tandy, Parish Clerk & RFO

18. **Apologies for absence:** Sally Hoare, BDC

19. **Declarations of interest:** 0

20. **Adjournment of the meeting for Public Participation:**

21. **Public in attendance:** 1

22. **Approval of the minutes of the meeting of 9th June 2020.** These were agreed as an accurate representation. **All agreed.** To be dated and signed by the Chair at a more appropriate time.

23. **The Pavilion and Stracey Sports Park updates and recommendations on:**

a. Several minor jobs remain outstanding and once a suitable handyman service is found this will be resolved. Issues with the lock on the main entrance continue to be investigated. Two locksmiths have been contacted but a solution has yet to be reached. Clerk will continue to pursue this to a conclusion.

6.10pm Stephen Oakley arrived

b. Homecare football team still have outstanding fees for the 2019/20 so they will not be permitted to play at Stracey Playing Field next season. **All agreed.** Clerk to contact the FA to report non-payment of fees for the season. Members deferred the review of the fee structure for football to the Finance working Group. It was felt that Covid-19 has made this quite complex.

c. Youth football training can recommence, but they must stay off the pitches for another 4 weeks as grounds maintenance advise that pitch condition is still in need of improvement. **All agreed.** It is suggested that the first pitch needs to be fertilised twice more at a cost of £366.00 +VAT. **All agreed to recommend to full Council.** Wroxham to be offered the use of the overflow car park for training and the tennis Courts at their own risk. They also need to inform the Booking Assistant of the days and times they will be training and which teams will be attending. **All agreed.**

d. It has already been agreed that Homecare will no longer be permitted to play. There has been an enquiry from Broadland United but they can't be accommodated on a Sunday morning, when they have requested to play. Adult team spaces are on a Saturday and Sunday afternoon.

e. Pavilion re-opening is still uncertain. The proposed cleaning requirements outlined by the cleaning contractors are intensive and will not make it financially viable for the small number of bookings expected initially. Clerk to investigate further what the Government advice is for cleaning and forward this information to the full Council for perusal and to discuss at the next Council meeting. Covid signage has been sourced at a cost of approximately £40.00 which is within the budget set of £100.00. **All agreed** to go ahead and order in preparation for reopening. The yoga teacher wishes to restart classes at the beginning of September, returning to 3 sessions per week. It was felt that realistically this will be the earliest the Pavilion could reopen, so plans will be in place for then.

f. Bootcamp to be offered unlimited use of the playing field for £150.00 per calendar month. To be made clear that football pitches are out of bounds. **All agreed.**

24. Newman Road Woods

- a. BDC have updated on the adoption of Newman Road woods. There is an offer of a commuted sum of £5,000 on adoption of the woods. Work continues to be done on site by volunteers, but Covid-19 has delayed completion. Much uncertainty surrounds the completion of work by NCC/BDC at this time, so volunteers and members feel there is no rush to come to a decision until a clearer picture is known. To be discussed at the next meeting in September 2020.

25. Jubilee Park

- a. The Clerk reported that the play equipment has been re-opened and signage is in place.
- b. The RoSPA inspection at Jubilee Park has been completed. All identified faults are in the low risk category, so no action is required at this time. **All agreed.** Grounds Maintenance to continue their regular safety checks and rectify as needed. The Clerk was asked to arrange for the toddler swings to be greased as the lack of use has caused them to cease up.

26. Items for the next Committee Meeting Agenda to be held on Tuesday 8th September 2020.

- a. Newman Woods
- b. Fireworks
- c. Pavilion reopening.

There being no further business the meeting closed at 19:39