You are summoned to attend the Rackheath Community Council Meeting on Monday 19th October 2026 to be held at The Pavilion, Green Lane West, Rackheath NR13 6LT at 7pm

Aileen Beck
Rackheath Community Clerk
14th October 2026

RACKHEATH COMMUNITY COUNCIL MEETING AGENDA

1. **To consider and approve apologies for absence**

2. **To receive declarations of interest and consider dispensations for items on the agenda**

3. **To adjourn the meeting for public participation and receive reports from the District and County Councillors**

4. **To agree and approve the minutes of the Rackheath Community Council meeting held 21st September 2026**

5. **To receive the Clerk's report** including progress on items from the previous meeting, correspondence received, and ratification of any delegated decisions

6. **To discuss the following projects, including agreement to incur costs where required:**
   a. **Village Sign area refurbishment**: to provide an update
   b. **Newman Road Woods**: to review and approve the documentation and procedures required to meet insurance requirements before the site is handed over to council
   c. **Play equipment repairs and inspections:** to approve delegated decisions relating to play park repairs and, in light of additional information, reconsider the inspection provider decision made at the previous meeting

7. **Planning Matters**
   a. To review, agreed delegated comments and consider any additional information for **Planning Application 2026/2480**: Proposed Erection of 1.5 storey building comprising GF shop with 2 bed flat above at Land Rear Of 50 Salhouse Road Rackheath Norfolk
   b. To review and comment on **Planning Application 2026/2785**: Proposed single storey pitched roof rear extension with solar panels and garage at 34 Salhouse Road Rackheath Norfolk NR13 6QH
   c. To review and comment on **Planning Application 2026/2690**: Construction and operation of a micro energy storage project at Telecommunications Mast Wendover Road Rackheath
   d. To review and comment on **Planning Application 2026/2764**: Construction of a steel-portal-framed building for primary seasonal agricultural storage (forage crops and farm

machinery) with a secondary, seasonal winter only use as a low-impact indoor riding arena, utilizing existing concrete farm hardstandings for vehicle parking. Installation of pv solar array, steel enclosure for lithium battery storage system, and water storage channels at Mousehold Farm 95 Norwich Road Rackheath NR13 6FB

e. To review and comment on **Planning Application 2026/3006:** Erection of a single-storey rear extension to replace 2no former conservatories and relocation of an existing side entrance door to the front elevation of the property at 2 Vera Close Rackheath NR13 6QR
f. To review and comment on **Planning Application 20201625:** Retrospective consent for a 2-bed holiday lodge and the conversion of part of the existing Simply Soaps workshop to provide 2 further 2-bed holiday cottages, the creation of a new vehicular access from Salhouse Road, and associated ancillary work at The Retreat Brillig Rackheath Park Rackheath NR13 6LP
g. To note the Norfolk County Council **(Sprowston and Rackheath, A1151 Wroxham Road) Combined Notices 2026**

8. Accounts, Finance and Administration

a. To note the **receipts for September 2026**
b. To approve the **payments for October 2026**
c. To note the monthly **bank reconciliation for September 2026**
d. To approve any **internal transfers**
e. To review the **internal and external audit actions:**
    i. To consider whether additional bank accounts are required
    ii. To note receipt of the conclusion of audit documentation from the external auditor
    iii. To reappoint the independent internal auditor The Virtual Auditor for 2026/27
f. To re-adopt:
    i. Publication scheme
    ii. Community Infrastructure Levy policy and accompanying forms available on request from the Clerk
    iii. Grant policy and new application form

Next scheduled meeting: Monday 16th November 2026