



**You are summoned to attend the Rackheath Community Council Meeting
on Monday 15th April 2024 at 7p.m. to be held at The Pavilion, Green Lane West, Rackheath, NR13 6LT**

MEETING AGENDA

Aileen Beck, Community Clerk 10th April 2024

Tel: 01603 920990 Email: clerk@rackheathparishcouncil.org.uk

- 1. To consider and approve any apologies for absence**
- 2. To receive declarations of interest and consider dispensations for items on the agenda**
- 3. To adjourn the meeting for public participation and receive reports from the District & County Councillors**
- 4. To agree and approve the minutes of the Council meeting of 18th March 2024**
- 5. To report progress on items not on the agenda from the last meeting (Clerk's Report)**
- 6. To consider the request for Continued Support and Collaboration with Social Moments Enterprise**
- 7. To note receipt of the complaint regarding the precept rise for 2024/25**
- 8. To receive an update on existing projects from the Projects Officer (to include agreement to incur costs where necessary):**
 - a. Newman Road woods and the liberator strip
 - b. Play equipment tender for Stracey Park
 - c. Jubilee Park
 - i. Lighting
 - ii. Footpath/trees
 - d. Pavilion
 - i. Hall flooring upgrade
 - ii. Car parking and drainage (main, overflow and Stracey Park)
 - iii. Solar panels (see also item 10a)
- 9. Planning Matters**
 - a. Review and comment on Planning Applications
 - i. 2023/1868: Land South of Cherry Tree Farm Rackheath. Outline Planning Permission for up to 8 dwellings and creation of access
 - ii. 2024/0495: Land Adj Green Lane West Rackheath. Reserved matters submission pursuant to Outline planning permission 20172208
 - b. To note any planning decisions communicated to council
 - c. To note provisional Tree Protection Order BD0650 for 13 Bernard Close, Rackheath
 - d. To discuss the request to take on open spaces areas as well as the play equipment at Prince's Park (Persimmon Homes development) 20210472
 - e. To receive any updates on GT16 and related matters
 - f. To receive an update on the Neighbourhood Plan review and confirm end of year costs and repayment of unspent Locality grant

10.Accounts

- a. To note agreed expenditure under delegated powers: £300 + VAT for Lumisol to produce scaled drawings for the BDC planning app for 2024/0252
- b. To approve the payments for April 2024
- c. To note the receipts for March 2024
- d. To note the monthly bank reconciliations to 31st March 2024
- e. To consider the increased rate for cleaning at the Pavilion
- f. To review the updated Asset Register and draft Annual Governance and Accountability Return documentation in readiness for the internal audit

11.Policies

- a. To agree Internal Control policy
- b. To agree Disciplinary and Grievance arrangements policy
- c. To discuss Communication and Engagement strategy

12.To receive correspondence and agree on response (if any)

The Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following item due to its confidential nature:

13.To discuss staffing matters

14.To continue discussions from last month's meeting regarding asset strategies and agree terms of negotiations