

Minutes

Rackheath Parish Parks and Leisure Committee Meeting

Tuesday 8th June 2021 at 7.00pm

The Pavilion, Green Lane West, Rackheath, NR13 6LT

Anne Tandy

Anne Tandy, Parish Clerk

Present: Tracy Buckley (Chair), Joel Whymark, Stephen Oakley:

Also in Attendance: Anne Tandy, Parish Clerk and RFO

Public Attendance: 2 Representatives from the Pathfinders Group

**In addition were: Sally Hoare, Community Infrastructure Officer, Broadland District Council:
Emily Lipscomb, S.106 and Community Infrastructure Officer**

8. Apologies for absence were received from Paula Lowe for reasons of ill health. The Committee **approved** the absence.
9. No declarations of interest or dispensations for items on the agenda were received.
10. The Minutes of the Parks and Leisure Committee meeting held on Tuesday 13th April 2021 were agreed as an accurate record and approved by the Committee.
11. The meeting was adjourned for public participation

The following item was taken early to accommodate public participation

12. Newman Road Woods
 - a. Sally Hoare reported that Broadland District Council are still waiting for valuation from the Valuation Office, despite prompting they report being extremely busy. The value will dictate whether the decision is made by a Portfolio Holder or goes to the Cabinet Committee. An explosive risk assessment has been returned as low risk.
 - b. Pathfinders representatives reported that all but 2 items on the Project Management Plan have been completed. The question of boundaries and the installation of fences was raised. Land Registry documents shows a strip of land running from Newman Road parallel with the NDR is privately owned and this needs to be correctly determined before a fence is installed. Sally Hoare will take this back to BDC and arrange for this to

be looked into. There also needs to be boundary fencing installed around the garage business but again the exact location of this needs to be determined.

It was reported that the newly installed information boards are not weathering very well. Remedial work is to be undertaken by the Pathfinders.

A leaflet has been prepared and presented by the Pathfinders and will shortly be going to print.

American families have provided a moving tribute to the work completed by the Pathfinders and this was read out by one of the members.

13. The Pavilion and Stracey Sports Park

- a. Emily Lipscomb provided an update on the s.106 funding coming forward.

The Committee heard that progress with planning for s.106 expenditure has been slow due to Covid but plans are underway, and site visits can now take place to ascertain what is available locally and what will work for Rackheath.

- b. A report on bookings confirmed that the pre-covid hall bookings have returned and several new enquiries have been made but new hirers are awaiting a decision on the Government's 21st June Roadmap before committing to a booking. Football teams have become more of a problem as another adult team has withdrawn for next year. The Booking Assistant will be advertising the vacancies for next season.

- c. Pavilion maintenance has been identified as follows:

- i. Replacement flush for Officials Toilet has been completed at a cost of £250.00
- ii. Home changing room shower control and the disabled toilet seat are both faulty and need attending to. Committee agreed for the Clerk to arrange for these repairs under delegated powers within the set maintenance budget.
- iii. A request for the supply and installation of hand dryers in gents toilets and officials' changing room was an error and these are in fact in situ.
- iv. Progress with arranging storage for Rackheath Rainbows has been discussed but they have agreed to return to the Church for their regular meetings and use the Pavilion for any outdoor/one-off events.
- v. The Committee considered quotes for Fire Risk Assessment and PAT. It was agreed to go ahead with APF Safety Services at a cost of £307.50 + VAT. **All approved.**
- vi. The Committee **approved** the Litter Picking Risk Assessment. Tracy Buckley will set up a Facebook page to promote the loan of equipment and share the risk assessment.

- d. Details of the Scribe Bookings App were shared and whilst Committee felt this would be a real bonus to the business, we do not have enough income to justify the extra cost at the stage. It was agreed to revisit this, once bookings have increased. **All agreed.**

- e. The option of hiring the green space behind the function room was discussed but the selling point of using the area with hall bookings for children's parties did not align with the space being used by dog walkers for recall training and could present as more of a health hazard from less than responsible dog owners. It was proposed that the area be kept solely for use by hall hirers. **All agreed.**

14. Jubilee Park

- a. There has been no progress in arranging the offer from residents to carry out the cleaning of the playground equipment. Committee proposed that the Clerk obtain quotes from professional companies to do this. **All agreed.**

Meeting concluded at: 20.20.