

**Minutes of the Rackheath Community Council Meeting
Of Tuesday 18th January 2022 at 7.00p.m.
At The Pavilion, Green Lane West, Rackheath, NR13 6LT**

Present: Paula Lowe (Chair), Brian Gardner, Chris Yates, Fran Whymark, Pippa Nurse, Tracy Buckley

In Attendance: Anne Tandy Parish Clerk & Responsible Financial Officer

Members of the Public: 1

123. Apologies for absence were received from Julie Hunt. **All approved.**

124. No declarations of interest or dispensations for items on the agenda were received.

125. Committees and Council Meetings (taken early)

- a. The membership of Committees and the format of Council meetings with a reduced number of members of was reviewed the following was **agreed**:
 - (ii) Planning Committee membership: Pippa (Chair), Brian, Fran, Joel. Reserves Tracy, Chris
 - (iii) The Parks and Leisure Committee was dissolved under Rackheath Standing Order 4:d:xii. It will now be incorporated into the full Council Meeting and a working group set up, when needed, for individual projects.
 - (iv) Finance working group membership: Julie and Fran.
- b. Pippa volunteered to become Vice Chairman. This was seconded by Chris and **all agreed**.
- c. The signed Acceptance of Office and Declaration of Interests were received from Chris Yates.

126. The meeting was adjourned for Public Participation:

Report from the District and County Councillor

A fund of £288,000 has been allocated to Bure Valley railway for improvements and £259,000 for paths and replacement of railway fencing.

Norfolk County Council and Norfolk Police Crime Commissioner in conjunction with South Norfolk and Broadland District Council have launched an Integrated domestic abuse support service for those experiencing abuse including children as victim. Tel: 0300 5610555, out of hours: 08082000247, text: 07860063464, email: referrals@nidasnorfolk.co.uk. Website: <https://nordasnorfolk.co.uk>

127. The minutes of the Community Council meeting of **Tuesday 14th December 2021** were received. The Council **approved** these as a correct and accurate record of the meeting.

128. Matters arising, from the last meeting, to report:

Item 116g – The Taylor Wimpy consultation has been booked for Tuesday 15th February at the Pavilion.

129. To receive the draft Minutes of the Parks and Leisure Meeting of 11th January 2022 and matters arising:

- a. An update with the adoption of Newman Road woods was presented and an issue has arisen with the boundary which has suffered from creep over the years and as such part of the archaeological importance of the site has fallen outside the area being offered for transfer with site 6. Council heard from the Pathfinders group that the area in question is of historical and archaeological importance. On the advice of nplaw it was proposed that BDC are requested to resolve the boundary issues before the land transfer takes place. **All agreed.**

- b. An update on the MUGA refurbishment was discussed and following receipt of new information it was proposed that the 3g refurbishment is put on hold until a clearer picture of the expansion of surrounding facilities is known and the demand for 3g facilities in Rackheath is better understood. **All agreed.**
- c. Suggestions on how to celebrate the Platinum Jubilee have been received from the community and the popular option was for street parties. However, these would need to be arranged by the residents of each road and the Council were looking for a more inclusive Community event so it was agreed to go for the second most popular suggestion, to hold a picnic at Jubilee Park on the Thursday Bank Holiday, 2nd June 2022. The school will be invited to get involved in some way. A working party consisting of Paula, Chris and Brian was set up to organise the event. It was proposed that money fundraised by the Council over the years to be made available in the sum of £5,000.00. **All approved.**
 Fran proposed the purchase of a Platinum Jubilee bench costing £840.00 +VAT to be funded through the Platinum Jubilee budget of £500.00 and the remainder through Council reserves. **All agreed.**
- d. Feedback was given following a meeting with Wroxham Youth Football Club regarding fees and use of facilities. Progress towards joint working was made and a further meeting will be arranged in due course.

130. Green Infrastructure

- a. The purchase of a small slither of land adjacent to Newman Woods using funding from the Green Infrastructure fund is on hold pending the outcome of the boundary dispute discussed above.
- b. Small Green Infrastructure projects were discussed. BDC to be invited to meet with the Council to discuss the options available.

131. To receive a report from the Planning Committee and consider the following:

- a. Feedback was given on the Halsbury Homes Development following a meeting with BDC Planning Officers. This application will impact on the GT16 masterplan and 2 options are being considered by Taylor Wimpy pending the decision on this application. These options need to be made clear in the public consultation being held by Taylor Wimpy. Contact from Halsbury Homes to set up a meeting to discuss the plans is awaited.

20212010

Description: Outline Application for a mixed use residential led development with up to 350 dwellings employment land, informal and formal open space with all matters reserved except access

Location: Land East of Wroxham Road, Rackheath

Application Type: Planning Application Outline

Comments: No further comments to be submitted on the application until the meeting with Halsbury Homes has taken place.

b. 20212022

Description: Replacement of existing portable cabin office with 2 x new units

Location: 52-54 Mastercote Ltd, Wendover Road, Rackheath, NR13 6LH

Application Type: Full Planning

Comments: No objections.

- c. Street lighting on the Princes Park development, Green Lane West will not be required in line with the Neighbourhood Plan. **All agreed.**
- d. The road names agreed for Norfolk Homes site, The Landings were noted.

132. Accounts

- a. The payments for January 2022 **were approved** (appendix 1)
- b. The monthly bank reconciliation to 31st December 2021 **was noted.**
- c. The receipts for December 2021 **were noted.**

133. Policy Review

- a. The Standing Orders were reviewed and **agreed by all.**
- b. Appropriate wording was agreed to be included in the Complaints Policy to cover vexatious complaints.

134. To receive correspondence and agree response (if any)

- Complaint from a local resident about the poor condition of a grass verge due to building work. *The Council will review this once the building work has been completed.*
- NPTS Subscriber News December
- Great Norwich Local Plan - Examination Hearings - Parish and Town Councils
- The Tree Council – AGM Invitation
- Citizens Advice Bureau – Request for Support
- Highways Department requesting information of work required for their next visit 14 February 2022.
- Norfolk ALC Bulletin - 7 January 2022
- Norwich Western Link project update

135. Items for publication/media and items for the next Community Council meeting on Tuesday 8th February 2022

- Platinum Jubilee celebrations update
- Ensure the Taylor Wimpy plans are available for the consultation on 15th February 2022.

The Meeting concluded at 20:39

Rackheath Community Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
225	Pavilion Cleaning	01/01/2022		Parish Council	BACs	Pavilion cleaning	Heritage Contract	S	220.48	44.10	264.58
228	Admin & Office Expenses	04/01/2022		Parish Council	Direct Debit	Microsoft 365 subscription	Anglian Internet	S	14.50	2.90	17.40
226	PWLB Loan Repayments	04/01/2022		Parish Council	Direct Debit	Loan	PWLB	X	2,432.40		2,432.40
234	NEST Pension	07/01/2022		Parish Council	Direct Debit	Pension Contributions	Nest Pension	X	138.48		138.48
220	All-Saints Church Grass	18/01/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	19.66	3.93	23.59
221	Grounds	18/01/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	91.00	18.20	109.20
222	Grounds	18/01/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	28.92	5.78	34.70
223	Jubilee Park Grasscutting	18/01/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	217.08	43.42	260.50
224	Jubilee Park Play	18/01/2022		Parish Council	BACs	Play equipment inspection	Garden Guardian	S	18.17	3.63	21.80
227	Repairs, Renewals and	18/01/2022		Parish Council	BACs	Pavilion Maintenance	1st Class Fire Protection	S	190.00	38.00	228.00
235	Pavilion Utilities	18/01/2022		Parish Council	BACs	Subscription	Virtual Landline	S	4.96	0.99	5.95
236	Admin & Office Expenses	18/01/2022		Parish Council	BACs	Stationery -ink	Cartridge People	S	50.42	10.08	60.50
229	Dog & Litter Bin	18/01/2022		Parish Council	BACs	Bins	Broadland District	X	2,715.60		2,715.60
230	Pavilion Utilities	24/01/2022		Parish Council	Direct Debit	Electricity	British Gas	S	578.78	115.76	694.54
233	Admin & Office Expenses	24/01/2022		Parish Council	Direct Debit	Internet & Phone	Plusnet	S	25.19	5.04	30.23
231	Booking Assistant Salary	31/01/2022		Parish Council	BACs	Salary	Hannah Lawrance	X			
232	Clerk's Salary	31/01/2022		Parish Council	BACs	Salary	Anne Tandy	X			
Total									7,865.56	291.83	8,157.39