

You are summoned to attend the  
**Rackheath Community Council Meeting**  
**on Monday 19 February 2024 at 7pm**  
The Pavilion, Green Lane West, Rackheath, NR13 6LT

**MEETING AGENDA**  
(published 13 February 2024)

*Pippa Nurse, Community Clerk (Temp)* Tel: 01603 920990 Email: [clerk@rackheathparishcouncil.org.uk](mailto:clerk@rackheathparishcouncil.org.uk)

1. **To consider and approve any apologies for absence**
2. **To receive declarations of interest and consider dispensations for items on the agenda**
3. **To adjourn the meeting for public participation and receive reports from the District & County Councillors**
4. **To receive proposed planning application presentation for Green Lizard Wood (15 mins)**
5. **To agree and approve minutes of Council meeting of 15 January 2024 and the extraordinary meeting of 05 February 2024**
6. **To report progress on items not on the agenda from the last meeting (Clerk's Report)**
7. **Neighbourhood Plan Review**
  - a. Project and Design Code update
  - b. General update following TW tour of Hethersett development.
8. **Update on Existing Projects**
  - a. Newman Road Woods & The Liberator Strip
  - b. Clearing up Hedge cuttings at Jubilee Park
  - c. Footpath & trees at Jubilee Park
  - d. Pavilion Hall Flooring Upgrade
  - e. Lighting at Jubilee Park
  - f. Pavilion Upgrades
  - g. Pavilion Car Park & Drainage
  - h. Play equipment at Stracey Park & Jubilee park
  - i. Grass cutting
  - j. Reinstatement of Stracey Park carpark (far end of pitches)
9. **Planning Matters**
  - a. Review and comment on planning applications
    - i. 2024/0177: 5 Lonsdale Rd, Rackheath, NR13 6LD. Single Storey rear extension
    - ii. 2024/0393: 42 Salhouse Rd, Rackheath, NR13 6QH. Garage conversion & first floor extension
10. **Accounts**
  - a. To approve the payments for February 2024
  - b. To ratify delegated payments since last meeting:
    - i. Clearance of debris from Stracey playing field (old car park area) - £300 +VAT
    - ii. Repairs to play equipment – x2 rockers at Jubilee Park - £45 No VAT
    - iii. Stationery order (included printer ink & paper) – £178.79 + VAT
    - iv. Scribe End of Year financial health check review - £49 + VAT
  - c. To note the monthly bank reconciliation to 31 January 2024
  - d. To note the receipts for January 2024
11. **To receive correspondence and agree on response (if any)**
  - Tree Council Broadsheet Issue 227 – February 2024
  - Portrait of King Charles email dated 12/02/24
12. **A proposal was made to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the item to be discussed – contractual negotiations.**
  - a. To review asset strategies and review & agree terms of negotiations.