



You are summoned to attend the Rackheath Community Council Meeting on Monday 20th July 2026 to be held at The Pavilion, Green Lane West, Rackheath NR13 6LT at 7pm

Aileen Beck

Rackheath Community Clerk

15th July 2026

RACKHEATH COMMUNITY COUNCIL MEETING AGENDA

- 1. To consider and approve apologies for absence**
- 2. To receive declarations of interest and consider dispensations for items on the agenda**
- 3. To adjourn the meeting for public participation and receive reports from the District and County Councillors**
- 4. To agree and approve the minutes of the Rackheath Community Council meeting held 15th June 2026**
- 5. To receive the Clerk's report** including progress on items from the previous meeting, correspondence received, and ratification of any delegated decisions
- 6. To discuss the following projects, including agreement to incur costs where required:**
 - a. **Village Sign area refurbishment:** to receive an update, agree a revised budget, and consider delegating authority to the Clerk to progress the works, including manufacture of the desired benches.
 - b. **Newman Road Woods:** to receive an update to include agreement of a budget for pre-transfer tree safety works to be financed by s106 funding, consideration of delegating authority to the Clerk to progress that work, to consider documentation received from the Pathfinders and to discuss adding a litter bin to the site.
 - c. **Litter and dog waste bins:** to review provision within the community
 - d. **Pavilion:** To note the condition report and agree recommended actions
 - e. **Jubilee Park:** to agree the cost of the fence repairs carried out under delegated powers at a cost of £380, minor repairs totaling £103.70 plus VAT and the reported antisocial behaviour reported to the Police
- 7. Planning Matters**
 - a. To review and comment on **Planning Application LDC/2026/0001:** Application for a Lawful Development Certificate for an Existing Use of land for rubble crushing and associated storage of crushed material: PSH Environmental Ltd at 5 Wendover Road, Rackheath, NR13 6LH

- b. To review and comment on **Planning Application FUL/2026/0023**: Retrospective full planning application for the installation and operation of a wash plant and associated infrastructure within an existing waste management and skip storage yard: PSH Environmental Ltd at 5 Wendover Road, Rackheath, NR13 6LH
- c. To review and comment on **Planning Application 2026/1130**: application seeks approval for all matters, layout, scale, appearance, means of access and landscaping of plot 1 following outline application 2024/1526 at Land To The North Of Sam Smith Way Rackheath Norfolk
- d. To review and comment on **Planning Application 2026/1266**: Replacement dwelling – proposed demolition of existing cottage and re-construction of new single-storey four-bed bungalow at Park Gardens, Rackheath Park, Rackheath NR13 6LP
- e. To review and comment on **Planning Application 2026/1905**: Application for deed of variation of Section 106 Agreement under planning permission ref 20200202 for Land At Green Lane East Green Lane East Rackheath Norfolk
- f. To consider the additional information available regarding the proposed **Variable Message sign** to be installed adjacent to Rackheath Park on Wroxham Road, Rackheath
- g. To agree a £5,000 budget from CIL funds to enable One Planning to review the submissions for Rackheath as part of the **Call for Sites for the Greater Norwich Local Plan 2045**
- h. To note that the draft modified **Salhouse Neighbourhood Plan** is out for pre-submission consultation (Regulation 14) from 20th July to 7th September 2026.

8. Annual Governance and Accountability Return 2025/26

- a. To note the report from the independent internal auditor
- b. To discuss and move forward with recommendations made in that report
- c. To approve the Annual Governance Statement before being signed by the Chair and Clerk
- d. To approve the Accounting Statements already signed by the Responsible Financial Officer before being signed by the Chair
- e. To note the period for the exercise of public rights is proposed to begin on Wednesday 22nd July 2026 and end on Tuesday 1st September 2026
- f. To note that the necessary documents will be available to view on Council's website prior to the exercise of the public rights period

9. Accounts, Finance and Administration

- a. To note the receipts for June 2026
- b. To approve the payments for July 2026
- c. To note the monthly bank reconciliation to 30th June 2026
- d. To approve internal transfers
- e. To note the budget report for quarter 1
- f. To re-adopt the Community Infrastructure Levy policy and accompanying forms available on request from the Clerk plus the Grant policy and new application form
- g. To discuss any proposed amendments to the existing IT Policy

Next scheduled meeting: Monday 21st September 2026