



## INFORMAL TENDER FOR YOUTH PROVISION IN RACKHEATH

**Issued by:** Rackheath Community Council

**Budget Available:** £30,000

**Funding to be used by:** 31<sup>st</sup> March 2026

**Closing Date for Submissions:** 7<sup>th</sup> April 2025

**Anticipated Project Start Date:** ASAP

**Project end date under this funding agreement:** 31<sup>st</sup> March 2026

### Introduction

Rackheath Community Council is inviting informal tenders from suitably qualified and experienced organisations or individuals to develop and deliver sustainable youth provision for the local community. We are committed to ensuring that young people in Rackheath have access to engaging, valuable, and lasting activities and support.

### Scope of Tender

The successful bidder will be expected to:

1. **Consult with Young People and Stakeholders:** Conduct a consultation process to understand the needs and priorities of young people in Rackheath.
2. **Develop a Sustainable Youth Offer:** Using insights from the consultation, propose a youth provision programme that meets identified needs while ensuring sustainability beyond the initial funding.

Broadland District Council has suggested targeting the 10-16yr old age group, targeting the perceived anti-social behaviour at Jubilee Park (beside Rackheath Primary School) and working with the high school(s) to increase attendance/accessibility to education.

3. **Deliver Initial Activities:** Implement the first stage of youth provision using part of the available budget. The Community Council does own and run the Sports Park and pavilion on Green Lane West, there is the Village Hall beside it, with the church located on Salhouse Road also offering a potential meeting place, subject to consultation/negotiation. Broadland District Council also has a Help Hub bus which may be available.
4. **Ensure Long-term Viability:** Create a plan for continued funding through the parish precept and other potential funding sources.
5. **Monitor and Evaluate:** Measure the impact of the provision and provide regular reports to the Clerk of the Community Council.

## Key Considerations

- The proposal must ensure that any provision is financially sustainable beyond the initial £30,000 budget.
- The provision should be inclusive and accessible to young people in Rackheath.
- Consideration should be given to partnerships with existing local organisations, businesses, and community groups.
- Activities should promote the well-being, social engagement, and development of young people.

## Submission Requirements

Interested parties should submit a proposal outlining:

- Their experience and suitability for delivering youth provision.
- Their approach to consultation and engagement.
- A breakdown of proposed spending and phased delivery.
- How the programme will be sustained beyond the initial funding.
- A timeline for implementation.

## Evaluation Criteria

Submissions will be assessed based on:

- Demonstrated experience and capability (20%)
- Quality and feasibility of consultation approach (20%)
- Innovation and effectiveness of proposed youth provision (30%)
- Sustainability plan (20%)
- Cost-effectiveness and value for money (10%)

## Submission Details

Proposals should be submitted via email to the Clerk, Aileen Beck, at [clerk@rackheathparishcouncil.org.uk](mailto:clerk@rackheathparishcouncil.org.uk) by 7<sup>th</sup> April 2025. For further information or queries, please contact Aileen either by email or on 01603 920990.

Rackheath Parish Council reserves the right to not accept any tender if suitable applications are not received.

*Aileen Beck*

Community Clerk

1<sup>st</sup> April 2025