



You are summoned to attend the Rackheath Community Council Meeting on Monday 20th October 2025 to be held at The Pavilion, Green Lane West, Rackheath NR13 6LT at 7pm

Aileen Beck
Rackheath Community Clerk
15th October 2025

MEETING AGENDA

- 1. To consider and approve and apologies for absence**
- 2. To receive declarations of interest and consider dispensations for items on the agenda**
- 3. To adjourn the meeting for public participation and receive reports from the District & County Councillors**
- 4. To agree and approve the minutes of the Rackheath Community Council meeting held 22nd September 2025**
- 5. To receive the Clerk's report (to report progress on items not on the agenda from the last meeting and any correspondence received) plus ratification of any delegated decisions**
- 6. To discuss the following projects, including agreement to incur costs where necessary:**
 - a. Agreeing the Service Level Agreement for YMCA services and settlement of the first invoice for £15,000 together with receiving an update on the youth programme
 - b. Agreeing the cost of the Christmas Tree at Holy Trinity Church, Rackheath in readiness for carol service on 30th November 2025
 - c. Investigating the use of Gov Assist to enhance council procedures
- 7. Planning Matters**
 - a. To review and comment on Planning Applications:
 - i. 2025/2670: Prior notification for solar voltaic equipment at TSI Structures Ltd, Enterprise House, Dewing Road, Rackheath
 - ii. 2025/2636: conversion of existing farm buildings into 6 residential dwellings and conversion of existing dwelling into 2 dwellings at Home Farm, Rackheath Park, Rackheath NR13 6LP
 - iii. 20220663: Outline application for a mixed use residential led development with up to 3,850 dwellings (class C3); employment land, local centres and community facilities (classes Eg(i, ii, iii) , B2 & B8, C2, C3, E, F1, F2, sui generis); two primary schools, one secondary school (F1 (a)); cycle and vehicle parking for residents, visitors & staff, formal & informal open space, formal & informal landscaping, sports provision (classes E(d), F2(c) & (d), sui generis), orchards & allotments; utilities; energy centres, primary substation, substations, foul water treatment works and pumping stations, sustainable urban drainage infrastructure; internal access and pedestrian & cycle infrastructure, EV charging infrastructure with all matters reserved except vehicular accesses (and associated drainage infrastructure) at Land North Of Green Lane West Rackheath Norfolk
 - a. to ratify the anticipated £2,000 cost of instructing One Planning to review the application
 - b. to agree the cost of instructing Doyle Transport Planning to review the transport documentation and proposed arrangements
 - b. To approve payment of the Neighbourhood Plan consultancy fees
- 8. Finance and Administration**
 - a. To approve the payments for October 2025
 - b. To note the receipts for September 2025
 - c. To note the monthly bank reconciliation to 30th September 2025
 - d. To note the budget projections at the mid-year point in readiness for budget setting

- e. To note the Conclusion of Audit for 2024/25 and to accept the Clerk's recommendations
- f. To re-adopt the following policies: Publication Scheme, Safeguarding and Asset Valuation and to review the Key holder policy and Community Infrastructure Levy grant application form

The Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature

9. Staffing matters

Next scheduled meeting: Monday 17th November 2025

