



You are summoned to attend the Rackheath Community Council Meeting on Monday 22nd September 2025 to be held at The Pavilion, Green Lane West, Rackheath NR13 6LT at 7pm

*Aileen Beck
Rackheath Community Clerk
17th September 2025*

MEETING AGENDA

- 1. To consider and approve and apologies for absence**
- 2. To receive declarations of interest and consider dispensations for items on the agenda**
- 3. To adjourn the meeting for public participation and receive reports from the District & County Councillors**
- 4. To agree and approve the minutes of the Rackheath Community Council meeting held 21st July 2025**
- 5. To receive the Clerk's report (to report progress on items not on the agenda from the last meeting and any correspondence received) plus ratification of any delegated decisions**
- 6. To discuss the following projects, including agreement to incur costs where necessary:**
 - a. Receiving report on the installation of the replacement bus shelters
 - b. Receiving an update on the youth programme
 - c. Agreeing maintenance costs at Jubilee Park
 - d. Discussing Stracey Park and the review of the play and gym equipment
 - e. Discussing use of the former Doctor's Surgery
 - f. Agreeing repairs and maintenance at the Pavilion
 - g. Discussing the transfer of Newman Road Woods
- 7. Planning Matters**
 - a. To review and comment on Planning Applications:
 - i. 20201625: Retrospective consent for a 2-bed holiday lodge and the conversion of part of the existing Simply Soaps workshop to provide 2 further 2-bed holiday cottages including ancillary work at The Retreat Brillig Rackheath Park Rackheath NR13 6LP *deadline for comments 11 September*
 - ii. 2025/2550: Variation of condition 2 - changes to original approved plans of consented permission 2024/3438 (which gave permission for Demolition of existing porch and new oak porch. Demolition of existing conservatory. Loft conversion and rear extension. Internal alterations and render to front elevation) at 68 Salhouse Road Rackheath Norfolk NR13 6AA *deadline for comments 17 September*
 - iii. 2025/2643: replacement windows at 10 Lake View Rackheath Park Rackheath NR13 6LP *deadline 23 September*
 - b. To receive an update on progress of planning application 20220663 (GT16)
 - c. To receive an update on the Neighbourhood Plan
- 8. Finance and Administration**
 - a. To approve the payments for August and September 2025
 - b. To note the receipts for July and August 2025
 - c. To note the monthly bank reconciliation to 31st August 2025
 - d. To agree inter-account transfers
 - e. To note the Local Government Services Pay Agreement 2025 which has been implemented
 - f. To re-adopt the following policies: Health and Safety; co-option procedure; keyholder policy, training policy and Fire Risk Assessment

Next scheduled meeting: Monday 20th October 2025

