



You are summoned to attend the Rackheath Community Council Meeting on Monday 19th May 2025 to be held at The Pavilion, Green Lane West, Rackheath NR13 6LT at 7pm

MEETING AGENDA

*Aileen Beck
Rackheath Community Clerk
14th May 2025*

- 1. Election of Community Council Chairperson** and completion of the acceptance of office form
- 2. Election of Community Council Vice Chairman** and completion of the acceptance of office form
- 3. To consider and approve and apologies for absence**
- 4. To adjourn the meeting for public participation and receive reports from the District & County Councillors**
- 5. To agree and approve the minutes of the Rackheath Community Council meeting of 7th April 2025**
- 6. To note annual meeting requirements in accordance with standing orders**
 - a. to appoint councillors to existing committees and working groups: planning committee; internal control; finance advisory working group; staffing advisory group; neighbourhood plan review working group; infrastructure and facilities steering group
 - b. To note that Standing Orders and Financial Regulations were last agreed in March 2025 and that council's policies and procedures reviewed in accordance with the schedule provided
 - c. To review asset register
 - d. To note that insurance cover due for renewal on 1st June 2025 and rebuild cost valuations and tree survey costs being sought
 - e. To note and agree future council meeting dates
- 7. To receive the Clerk's report (to report progress on items not on the agenda from the last meeting and any correspondence received) plus ratification of any delegated decisions**
- 8. To discuss the following projects, including agreement to incur costs where necessary:**
 - a. Noting the YMCA are preparing their outreach programme for the youth provision offer for Rackheath
 - b. Considering the use of £30,000 of CIL funds to lower the current speed limits at two points within Rackheath in accordance with the Norfolk Speed Management Strategy
 - c. Reconsidering the design of the Salhouse Road bus stop following feedback from the manufacturer
 - d. Applying to the Norfolk County Council Bus Service Improvement Plan to upgrade the Wroxham Road/Stone Hall bus stop
 - e. Reconsidering the design of the Salhouse Road bus stop following feedback from the manufacturer
 - f. Confirming whether to accept the transfer of the playpark and footpath at Princes Park
 - g. Considering the options for a new noticeboard at the Pavilion
 - h. Considering various advertising options for the Pavilion
 - i. Ordering of replacement bins for Jubilee Park
- 9. To discuss arrangements for the 2025/26 football season and associated costs and equipment**
- 10. Planning Matters**
 - a. To review and comment on Planning Applications:

- i. 2025/0713: re-consultation on replacement dwelling at 57 Vera Road, Rackheath NR13 6QN – no additional comments submitted
- ii. 2024/3250: full planning permission for land opp 2 Gatehouse, Broad Lane, Little Plumstead
- b. To note that Reg 16 consultation has opened for the revised Neighbourhood Plan and is due to close at 5pm on 27th June 2025

11. Accounts, Finance and Administration

- a. To approve the payments for May 2025
- b. To note the receipts for April 2025
- c. To note the monthly bank reconciliation to 30th April 2025
- d. To note the CIL return submitted to Broadland District Council for 2024/25
- e. To consider and agree the new CIL policy
- f. To authorise the regular payments for the financial year in accordance with s6.6 & 7.9 of the Financial Regulations
- g. To receive draft end of year budget monitoring information prior to completion of the Annual Governance and Accountability Return and Internal Audit

The Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature

12. To consider potential projects

Next scheduled meeting: Monday 30th June 2025

