

**Minutes of the Rackheath Community Council Meeting
Of Tuesday 21st June 2022 at 7.00p.m.
At The Pavilion, Green Lane West, Rackheath, NR13 6LT**

Present: Paula Lowe (Chair), Julie Hunt, Pippa Nurse

In Attendance: Anne Tandy Parish Clerk & Responsible Financial Officer

Members of the Public: 2

1. Apologies for absence were received from Brian Gardner and Fran Whymark.

It was then established that the meeting was not quorate and therefore could not go ahead. The meeting was therefore adjourned until 28th June 2022 when all agenda items would be relisted.

Meeting closed at 17:15

Rackheath Community Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
7 Platinum Jubilee	01/04/2022		Parish Council	BACs	Memorial Plaque	CIM	S	35.00	7.00	42.00
8 Event/Youth Fund	01/04/2022		Parish Council	BACs	Fireworks	The Firework Emporium	S	1,666.67	333.33	2,000.00
2 NEST Pension	08/04/2022		Parish Council	BACs	Pension Contributions	Nest Pension	X	169.30		169.30
1 PAYE & NIC	11/04/2022		Parish Council	BACs	PAYE & NI	HMRC	X	81.67		81.67
3 Admin & Office Expenses	13/04/2022		Parish Council	Direct Debit	GDPR Registration	Information	X	35.00		35.00
5 Repairs, Renewals and	19/04/2022		Parish Council	BACs	Pavilion Maintenance	PJH Property	X	65.00		65.00
10 Repairs, Renewals and	19/04/2022		Parish Council	BACs	Pavilion Maintenance	PJH Property	X	54.50		54.50
20 Admin & Office Expenses	19/04/2022		Parish Council	BACs	Stationery - stamps	Anne Tandy	E	10.20		10.20
4 Pavilion Cleaning	19/04/2022		Parish Council	BACs	Pavilion cleaning	Heritage Contract	S	220.48	44.10	264.58
6 Annual Inspection	19/04/2022		Parish Council	BACs	Fire Risk Assessment	APF Safety Services	S	308.04	61.61	369.65
19 Pavilion Utilities	19/04/2022		Parish Council	BACs	Internet & Phone	Virtual Landline	S	4.96	0.99	5.95
21 Pavilion Fixtures and	19/04/2022		Parish Council	BACs	Padlock	Amazon EU	S	17.92	3.58	21.50
9 Hedge Cutting (Stracey)	19/04/2022		Parish Council	BACs	Hedge Cutting	Darrell Starkings	S	220.00	44.00	264.00
11 All-Saints Church Grass	19/04/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	19.66	3.93	23.59
12 Grounds	19/04/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	91.00	18.20	109.20
13 Grounds	19/04/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	28.92	5.78	34.70
14 Jubilee Park Grasscutting	19/04/2022		Parish Council	BACs	Grass cutting	Garden Guardian	S	217.08	43.42	260.50
15 Jubilee Park Play	19/04/2022		Parish Council	BACs	Play equipment inspection	Garden Guardian	S	18.17	3.63	21.80
16 Grounds	19/04/2022		Parish Council	BACs	Pitch Line Marking	Garden Guardian	S	119.38	23.88	143.26
17 Grounds	19/04/2022		Parish Council	BACs	Pitch Line Marking	Garden Guardian	S	138.89	27.78	166.67
23 Platinum Jubilee	19/04/2022		Parish Council	BACs	Jubilee Tree posts	Salhouse Garden Centre	S	16.63	3.33	19.96
18 Pavilion Utilities	25/04/2022		Parish Council	Direct Debit	Electricity	British Gas	S	634.60	126.92	761.52
22 Admin & Office Expenses	26/04/2022		Parish Council	Direct Debit	Internet & Phone	plusnet	S	28.79	5.76	34.55
Total								4,201.86	757.24	4,959.10