



You are summoned to attend the Rackheath Community Council Meeting on Monday 18th May 2026 to be held at The Pavilion, Green Lane West, Rackheath NR13 6LT at 7pm

Aileen Beck
Rackheath Community Clerk
13th May 2026

RACKHEATH COMMUNITY COUNCIL MEETING AGENDA

- 1. Election of Community Council Chairman** and completion of the acceptance of office form
- 2. Election of Community Council Vice Chairman** and completion of the acceptance of office form
- 3. To consider and approve apologies for absence**
- 4. To adjourn the meeting for public participation and receive reports from the District and County Councillors**
- 5. To agree and approve the minutes of the Rackheath Community Council meeting held 20th April 2026**
- 6. To note annual meeting requirements in accordance with standing orders**
 - a. to appoint councillors to lead working groups: planning; internal control; finance advisory working group and staffing advisory group
 - b. To note that Standing Orders and Financial Regulations were last agreed in March 2026 and that council's policies and procedures reviewed in accordance with the agreed schedule
 - c. To note asset register was reviewed March 2026
 - d. To note that insurance cover is due for renewal on 1st June 2026 (see item 10i)
 - e. To note future council meeting dates for 2026 have been agreed
- 7. To receive the Clerk's report** including progress on items from the previous meeting, correspondence received, and ratification of any delegated decisions
- 8. To discuss the following projects, including agreement to incur costs where required:**
 - a. To consider the Women's Institute request for the council to purchase planters as a community initiative
 - b. To agree agency grass cutting costs
 - c. To receive feedback from the meeting with Norfolk Cricket Board
 - d. To agree expenditure of £1,600 to match fund a Norfolk Football Association grant to improve football goals
 - e. To discuss costs of a mower suitable for bowling green and cricket requirements
 - f. To discuss advertising village groups (item raised at the Annual Community Meeting)
- 9. Planning Matters**
 - a. To review and comment on Planning Applications:
 - i. FUL/2025/0025: Continued use of site and existing buildings as a waste transfer and recycling facility without compliance with conditions 1 (approved plans), 6 (operating

hours), 7 (reversing warning devices) and 12 (waste throughput) of permission reference C/5/2015/5013 to allow relocation of wood shredding onto extended hardstanding area, allow the extension of operating hours, restrict requirement for broad band or non-acoustic reversing warning devices to vehicles under the control of the operator, and to increase the annual waste throughput at Parker Skip Hire, 5 Wendover Road, Rackheath NR13 6LH

- ii. 2026/0811: erection of general purpose building at May Farm, Green Lane West, Rackheath NR13 6PJ
- iii. 2025/2636: Conversion of existing farm buildings into 6 residential dwellings. Conversion of existing dwelling into 2 dwellings at Home Farm Rackheath Park – to ratify comments submitted under delegated powers

10. Accounts, Finance and Administration

- a. To note the receipts for April 2026
- b. To approve the payments for May 2026
- c. To note the monthly bank reconciliation to 30th April 2026
- d. To note the CIL return submitted to Broadland District Council for 2025/26
- e. To authorise the regular payments for the financial year in accordance with s6.6 & 7.9 of the Financial Regulations
- f. To approve the maintenance schedule and approved contractors
- g. To agree renewal of the electricity contract for the Jubilee Park lighting
- h. To discuss and agree inter-account transfers
- i. To note the insurance renewal from Clear Councils and to agree any amendments or alterations required or queries to raise
- j. To consider grant requests:
 - i. hire costs of the Pavilion for the year 6 Rackheath Primary prom
 - ii. for assistance towards the running of the dementia café by Making Connections
 - iii. Priscilla Bacon Lodge
- k. To discuss the availability of consumables for the defibrillators and whether to purchase an additional unit from reserves

Next scheduled meeting: Monday 15th June 2025