



You are summoned to attend the Rackheath Community Council Meeting on Monday 30th June 2025 to be held at The Pavilion, Green Lane West, Rackheath NR13 6LT at 7pm

MEETING AGENDA

*Aileen Beck
Rackheath Community Clerk
25th June 2025*

- 1. To consider and approve and apologies for absence**
- 2. To receive declarations of interest and consider dispensations for items on the agenda**
- 3. To adjourn the meeting for public participation and receive reports from the District & County Councillors**
- 4. To agree and approve the minutes of the Rackheath Community Council meeting of 19th May 2025**
- 5. To receive the Clerk's report (to report progress on items not on the agenda from the last meeting and any correspondence received) plus ratification of any delegated decisions**
- 6. To discuss the following projects, including agreement to incur costs where necessary:**
 - a. Agreeing the Service Level Agreement issued by the YMCA for youth provision in the parish
 - b. Receiving an update regarding progress of replacement bus shelters and ratifying additional costs
 - c. Receiving an update regarding replacement bins for Jubilee Park
 - d. Noting that the Norfolk County Council Parish Partnership Fund is open for 2026/27
 - e. Noting the tree survey report and work highlighted for attention
- 7. Pavilion Matters**

To consider and ratify the application for funding from the year 6 pupils of Rackheath Primary School as well as the Community Day proposed by Social Moments
- 8. Planning Matters**
 - a. To review and comment on Planning Applications:
 - i. 2025/1535: variation of condition 2 (render for exterior finish) of planning permission 2025/0742 at 11 Vera Road, Rackheath NR13 6QN
 - ii. 2025/1403: proposed new self-build dwelling at Park Gardens Rackheath Park Rackheath NR13 6LP
 - iii. 2025/0834: two storey front extension and porch and single storey rear extension at 12 Canfor Road Rackheath NR13 6SP
 - b. To receive an update on the Neighbourhood Plan regulation 16 consultation and examination stage
- 9. Annual Governance and Accountability Return 2024/25**
 - a. To note the report from the internal auditor following their visit on 30th May 2025
 - b. To discuss and move forward with recommendations made in the report
 - c. To approve the Annual Governance Statement before it is signed by the Chairman and Clerk
 - d. To approve the Accounting Statements already signed by the Responsible Financial Officer before being signed by the Chairman
 - e. To note the period for the exercise of public rights will begin on Tuesday 1st July 2024 and end on Monday 11th August 2024
 - f. To note that the necessary documents will be available to view on Council's website on 30th June 2025
- 10. Finance and Administration**
 - a. To approve the payments for June 2025

- b. To note the receipts for May 2025
- c. To note the monthly bank reconciliation to 31st May 2025
- d. To consider and agree the new CIL policy
- e. To authorise the regular payments for the financial year in accordance with s6.6 & 7.9 of the Financial Regulations
- f. To consider SLCC membership fees for the assistant clerk

The Council may RESOLVE that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature

11. Assets

To consider the current and future arrangements for the old Doctors Surgery on Newman Road

Next scheduled meeting: Monday 21st July 2025

