

**Minutes of the Parks & Leisure Committee Meeting  
Of Tuesday 12<sup>th</sup> May 2020 held at 5.00pm  
Via Zoom video conference link: <https://zoom.us/j/96486203771>  
Meeting ID: 964 8620 3771**

**Present:** Brian Gardner (Chair), Paula Lowe, Tracy Buckley, Stephen Oakley,

**In Attendance:** Anne Tandy, Parish Clerk & RFO

1. **Apologies for absence:** 0
2. **Declarations of interest:** None
3. **Adjournment of the meeting for Public Participation.**
4. **Public in attendance:** 0
5. **Approval of the minutes of the meeting of 20<sup>th</sup> April 2020.** These were agreed as an accurate representation. **All agreed.** To be dated and signed by the Chair at a more appropriate time.
6. **The Pavilion and Stracey Sports Park updates and recommendations on:**
  - a. Review of football contracts and fees for 2020/21. Amendments made with the addition of a car parking clause and document check. Clerk to obtain further information about the Wroxham Youth teams playing next season and how much training time will be needed in order to work out fees per team. All teams with outstanding payments to be reminded to pay. **All agreed.**

18.18 Paula Lowe joined the meeting.

- b. Fees to be increased by 5% for all adult teams for a full season. If the season is shortened, this will can be reviewed and grounds maintenance reduced. **All agreed to recommend to full Council.**
  - c. Football Development Plan from Football Foundation. Clerk to investigate this further and check targets and how we are progressing with these. **All agreed.**
7. **Newman Road Woods**
  - a. Consideration given to the Draft Management Plan drawn up by BDC. Paula Lowe raised concerns about the large amount of time and work needed to manage the woods as laid out in the plan. Members felt that there needs to be a Community working group set up with at least 6 volunteers for a minimum of five years to carry out the work. The Council's number is small and there would too much for existing members to take on. A request has been sent out to the Community via Facebook for anyone interested in helping to contact the Clerk for more details. **All agreed.**
8. **Items for the next Committee Meeting Agenda to be held on Tuesday 9<sup>th</sup> June 2020.**
  - Update from Wroxham Football Club regarding next seasons teams
  - Feedback from Community regarding the management of Newman Woods

**There being no further business the meeting closed at 19.03**